

Facility:
Date:
Surveyor:

Life Safety Code Coordination Ambulatory Surgical Centers

Directions: This tool will facilitate your understanding of the coordination required between Health surveyors and Life Safety Code (LSC) surveyors during recertification and validation surveys of Ambulatory Surgery Centers (ASC). For initial surveys, follow the individual State Agency (SA) protocol.

Item	Description
Coordination	
	The Health and Life Safety code (LSC) surveys for Ambulatory Surgery Centers (ASC) are coordinated with the ASC team leader, the program manager for the survey unit, and the LSC supervisor.
Pre-Survey Coordination	
	Once an ASC survey is scheduled, the team leader or individual surveyor is responsible for coordinating all pertinent facility information with the LSC surveyor, including the following:
	<ul style="list-style-type: none"> • Name of the surgery center
	<ul style="list-style-type: none"> • Address of the surgery center
	<ul style="list-style-type: none"> • Phone number of the surgery center
	<ul style="list-style-type: none"> • Administrator of the surgery center
	<ul style="list-style-type: none"> • Create the survey shell, the event identification number, and the survey date
	<ul style="list-style-type: none"> • The number of surveyors completing the survey (A team or an individual surveyor)
	<ul style="list-style-type: none"> • The type of survey: a recertification, validation, initial, or complaint
	<ul style="list-style-type: none"> • Name and contact information of the team leader
On-Site Survey Protocol	
	If using LSC K-tags, the SA should provide additional training. If the individual State Agency (SA) requires the health surveyors to survey LSC, the health surveyor should use the LSC K-tags (life safety code survey requirements) and the ASC Conditions for Coverage (CfC).
	The health surveyor observes that facility staff are following procedures to reduce the risk of surgical fires when alcohol based skin preps are used.
Exit Protocol	
	If LSC and health surveyors exit at the same time, there may be one exit conference. Otherwise, the LSC may exit separately.

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Post Survey Protocol	
	The LSC surveyor writes the K-tags. The team leader or individual surveyor documents the Conditions for Coverage (CfC) and enters the survey hours into Form CMS-670. The team leader or individual surveyor adjusts the departure date in Column C of Form CMS-670 if necessary.
	Each surveyor reviews their deficiency statements for accuracy, then edits and submits the deficiency report to their supervisor for review.